

CERME14 Guidelines for Authors

CERME deliberately and distinctively moves away from research presentations by individuals towards collaborative group work. Its main feature is the Thematic Working Group (TWG) whose members work together on a common research domain. TWGs will have about 13 hours over four days in which to meet and progress their work. Conference participants are expected to participate in just one TWG. In addition, there will be plenary activities and a poster session.

There will be 29 TWGs at CERME14. Details about the focus of each TWG, including their Call for Papers, can be accessed [here](#). If you submit a paper or a poster proposal, you need to assign your contribution to one of these TWGs. If you are unsure about which group your paper/poster fits best, please indicate this in the “Additional Comments” field when submitting. The receiving TWG leader will consult with the co-leaders and the International Programme Committee (IPC) and, if necessary, forward it to another group, informing you about what has been done. If you are unhappy with the outcome, you can contact the Chair of the IPC, Marianna Bosch (marianna.bosch@ub.edu).

Each participant can act as co-author in several contributions, but as presenting author of only one paper or poster proposal.

All papers go through an open review process in which those who submit papers are asked to act as peer reviewers for other papers submitted to their TWG. Each prospective presenting author will be asked to review two papers at most. Co-authors who are experienced researchers may also be asked to participate in the review process. Poster proposals are reviewed by the TWG leaders and co-leaders. TWG leaders can decide to reject a paper if its authors do not correctly contribute to the review process. The conference collaborative work starts during the review process.

After the conference, proceedings will be published, in which accepted and revised papers from each TWG are grouped together with an overview of the group’s work. Acceptance of a paper or a poster in the TWG at the conference does not automatically guarantee publication in the post-conference proceedings; they need to be modified according to the specifications of the TWG leaders and the feedback received in the TWG. For the proceedings contributions, the aim is to be inclusive, and in the meanwhile ensure the quality of what is published in the name of the society, ERME. Only papers which were presented at the conference by at least one of the authors can be published in the conference proceedings. More details are given in the [Guidelines for Reviewers](#).

Collections of CERME papers from one or more TWGs may be published in books or special issues of scientific journals. The authors may also explore other publication alternatives for their papers, such as journal articles and book chapters, always indicating that a previous version was presented at CERME. The copyright of each paper rests with the authors, unless different provisions are made for publication with the authors’ agreement.

Please read in conjunction with the guidelines for reviewers and for TWG leaders.

Template for Paper and Poster Proposals

Please ensure you read the **Guidelines for Authors** which details the process for both paper and poster submissions. For your convenience, and also in order to achieve a uniform appearance for all CERME14 papers, we provide a template for your document.

Paper-poster-template CERME14 [Download](#)